



COP - RCORP
Communities of Practice for Rural Communities Opioid Response Program

Consortium Meeting

August 27, 2019--1:00-2:30pm

ZOOM: <https://zoom.us/j/936923546>

Phone only: Dial (646) 876-9923; enter meeting ID: 936 923 546

1:00-1:05 Roll Call and Attendance COP-RCORP Members

PIRE: Casey Shepherd, April Schweinhart, Matthew Courser, OU: Nicole Yandell, Laura Milazzo, Carrie Burggraf
Sandusky: Stacey Gibson, Bethany Brown Washington: Dick Wittberg, Shae Sprigg, Fairfield: Toni Ashton, Patti Waits,
Josh Ashtabula: Miriam Walton, Patricia Wagner, Seneca: Robin Reaves. GI: Tracee Garrett

1:05-1:10 Successes and Roadmap Matt Courser

Matt reviewed successes, including the RCORP-I, submission of MOUs, feature in the RHI

1:10-1:30 Needs Assessment Next Steps & Finalization April/Carrie & COP-RCORP Members

Due: September 6th. Carrie summarized work the TTAE did to standardize the format: Drafted common language, added community-specific logos and photos, organized data into tables, noted where data is not available or is missing. We also cross-walked NA with RCORP-I proposal.

Next steps: Two sections need community-specific responses. Methodology (if your community had community-specific methods, such as interviews or surveys) and Conclusion (answer reflection questions).

Review the NA for errors and accuracy, address any questions posed by TTAE team. If available, add missing data. Turn in NA to your TA provider by September 6th. Reach out to your TA provider with any questions.

1:30-1:45 Key Steps to Finalize Strategic Plan Maps Matt Courser & COP-RCORP Members

Due: Sept 13th. Matt reviewed Key Steps to finalize SPMs and strategy description forms. 1. Finalize Logic Chain. 2. Input Logic Chain into SPM and add corresponding data points and outcome indicators. 3. Ensure that any changes made on each SPM are reflected in the SPM. 4. All maps and proposal forms are due on the 13th, but you can turn them in on a rolling basis. Work with your TTAE Provider to finalize these. Your TTAE provider can work with you on making sure your SPM and strategy description form are aligned.

Our JBS lead and HRSA project officer want to see our deliverables before they are uploaded into the submission system. They have asked that we send our final deliverables to have them review, which is why we're asking for these to be wrapped up by September 13th.

Questions – Fairfield: Do communities need to turn in logic chains? We don't need these for the submission, but feel free to share them with your TTAE provider for feedback.

Matt summarized review process.

Final Submission to TTAE Team Sept 13th. TTAE team will do formatting and copy editing and return them. Local Consortia Final Review due Sept 19th. We will submit the documents on Sept 20th for FPO review prior to uploading to HRSA system.

1:45-1:50

Website Updates and Resources

April Schweinhart

<https://www.communitiesofpractice-rcorp.com/>

April reviewed changes to the website. Announcements have been updated to include funding news. We've reworked the resources section to HRSA RCORP-P Resources, State Resources, and Federal Resources. We will be updating community pages soon.

1:50-2:05

Sustainability Planning: Process and Timeline

Laura Milazzo/Matt Courser

Due: Sept 24th Laura reviewed Sustainability Plan approach. We want to sustain the local consortium and strategic planning efforts to address OUD. We will develop sustainability plans using the Program Sustainability Assessment Tool from Wash U. Include your Core Local Planning Group to complete the tool and reflection questions. Questions are framed around sustaining a program. Remember we are sustaining the local consortium and strategic planning efforts. We're not at implementation, so there is no program to sustain.

Laura presented an overview of the assessment tool and provided the link to the website for further information. We will send directions for how to complete the tool.

There are two options available for completing the Assessment. Option A – Consensus. Option B – Average Score. Communities will need to decide by Friday which option they would like to use. Once the assessment is completed, you will receive an assessment report summarizing responses by domain. This is a snapshot of strengths and weaknesses. Once you receive the report, you will write the sustainability plan by discussing strengths and reflecting on at least one weaker domain.

Let your TTAE provider know what option you are choosing and who will be participating by Aug 30th. OU/PIRE will send out guidance on September 3rd. Communities will have from the 2nd to the 17th to complete the survey, discuss the report and develop the sustainability plan. First draft plan is due Sept 17th. OU/PIRE will review plan and format the document and send back for final approval prior to submitting for HRSA review. We're estimating it will take 90 min to 2 hours.

Questions – Sandusky: If we choose Option A, how long will that take? Laura: It will vary based on how many people are engaged. The more perspectives, the longer that will take, but it will pay dividends in the long run when you do the reflection piece.

2:05-2:15

COP-RCORP Workforce Development Plan

Nicole Yandell

Due: October 18th. Nicole reviewed requirements for workforce development plan. Leverage needs assessment and strategic plan process to focus on strategies and activities that can comprehensively address gaps in the OUD workforce by recruiting, training, and retaining SUD providers in the target rural service area.

Two steps to the workforce plan. 1. Workforce Needs Assessment that includes workforce context, available workforce, areas of shortage, recruitment, training/continuing ed/certification/licensing, resources and opportunities, and summary of needs and gaps.

Step 2 – identify key partners and stakeholders to address three planning areas: Recruitment and integration of additional SUD providers, Training and retaining new and existing SUD, identifying and obtaining eligibility for sites in your community to place NHSC clinicians in future year. Develop three goals for each area (total of 9 workforce goals).

There will be additional steps to complete during the implementation grant.

TTAE Team will pre-populate workforce plan template with info from the RCORP-I proposal. TA provider will send the template with directions and a timeline.

2:15-2:25 RCORP-I Awards: What we Know and Initial Steps Matt Courser

Matt reviewed onboarding for RCORP-I. Project period starts September 1st. OU/PIRE is finalizing the conditions of the award and working with HRSA to understand preapproval for braiding of grants. Matt and Holly are checking with HRSA on other requirements to access funds. Matt and Holly will attend a PI Onboarding Webinar 9/9/19. We will build out subcontracts with local consortia in September.

Questions – Where can communities access their RCORP-I application? These are on the members only section of the website.

2:25-2:30 Wrap Up, Support Needs, and Next Steps COP-RCORP Members

Matt reviewed next steps and due dates, as well as a reminder that we are still holding drop-in calls every Tuesday at 1pm and every Thursday at 2:30pm.

Questions - None

Handouts:

1. PowerPoint slide deck

Concrete Action Steps:

1. Identify how you want to complete sustainability plan survey (by 8/30)
2. Finalize needs assessments—(Due September 6th)
3. Work on strategic plans (final versions due September 13th)

Suggested Deadline Reminders:

1. September 6th: Final needs assessments submitted to TTAE provider
2. September 13th: Final SPMs and strategy description forms submitted to TTAE provider
3. September 24th: Final sustainability plan materials submitted to TTAE provider

Next Meeting: September 24, 2019, 1:00-2:30 PM